

EXECUTIVE FORWARD PLAN APRIL 2014

This Forward Plan seeks to anticipate all the Cabinet decisions to be made by the Cabinet, or by individual Cabinet members (and occasionally key decisions by officers) over the next four months.

The printed version of the Forward Plan is re-issued on a monthly basis but inevitably, some of the published information may change; Government guidance recognises that the plan is a best assessment, at the time of publication, of anticipated decision making. The online “Emerging” Forward Plan is updated regularly and can be seen on the Council’s website at:

<http://democracy.bathnes.gov.uk/mgListPlans.aspx?RPId=122>

The Forward Plan goes beyond the minimum legal requirement for only key decisions to be published over the coming four month period, and demonstrates the Council’s commitment to openness and participation in decision making. It also assists the Council’s Policy Development and Scrutiny Panels in planning their input to policy formulation and development, and in reviewing the work of the Cabinet.

Should you wish to make representations to the decision taker, please contact the report author or Col Spring, Democratic Services (01225 394942). For Cabinet meeting items, a formal agenda will be issued 5 clear working days before the meeting. For individual (Single-Member) Cabinet member decisions, a Weekly List, with the details of the proposed decision, will be published and a decision will not be made until 5 clear working days have expired from the date of publication, to allow for representations.

Cabinet agenda papers and the Weekly List can be inspected on the Council’s website and at the following public inspection points:

Council Offices: Guildhall (Bath); Hollies (Midsomer Norton); Riverside (Keynsham)

Libraries: Bath Central Library; Midsomer Norton Library.

Key to Codes used in the Forward Plan

Decision Types

KEY	This item is a Key decision. It is one which will have significance in terms of the Council's budget (spending or savings) or its impact on a community that is wider than a single electoral ward. There is no set financial threshold above which a decision is regarded as Key.
PBF	This item is part of the Council's Policy and Budget Framework. This is the list of and contents of plans and strategies agreed by the Council as being those that collectively form the framework and which are determined by the Council. The current list of such plans and strategies can be accessed on the Council's website.
TRO	This item is a Traffic Regulation Order which by statute must be advertised by the Council for public consultation, giving a date by which any objections must be received. If objections are received, then the Order cannot be implemented but a Cabinet decision is required. If no objections are received, then the Order can be implemented without the need for a Cabinet decision.
RVW	Cabinet Response to Policy Development and Scrutiny Panel Review Recommendations

Senior Management Team

JF	Jo Farrar – Chief Executive, Bath and NE Somerset Council
AA	Ashley Ayre – Strategic Director, People and Communities
AP	Andrew Pate – Strategic Director, Resources
LF	Louise Fradd - Strategic Director, Place
VH	Vernon Hitchman – Council Solicitor

Access to Information

The majority of the Cabinet's business listed in this Forward Plan will be open to the public to attend. Some business may contain confidential, commercially sensitive or personal information which is exempt from publication.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that parts of the Cabinet Meetings listed here may be held in private because the reports will contain exempt information under Part 1 of Schedule 2A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

Members of the public may make representations about why the meeting should be open to the public. The Cabinet will then make a statement of response to such representations.

**Executive Forward Plan
April 2014**

Bath and North East Somerset Council

Anticipated business at future Cabinet meetings and
Single-member decisions anticipated in each month

Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
INDIVIDUAL CABINET MEMBER DECISIONS OUTSTANDING FROM PREVIOUS MONTHS						
E2612 World Heritage Site Attributes <i>UNESCO encourages identification of 'attributes' of WHS Outstanding Universal Values. These expand on the OUVs and have been developed in co-operation with English Heritage and the World Heritage Site Steering Group.</i>	Cllr Tim Ball, Cllr Paul Crossley		Simon De Beer Tony Crouch 01225 477616 01225 477584	Appx 1 World Heritage Site Attributes	Louise Fradd	11 December 2013
E2615 Wellsway A367 Bus Lane TRO <i>Creation of a bus lane across the junction of Midford Road to improve public transport services</i>	Cllr Caroline Roberts		Greg Willett 01225 394207	Appx 1 TRO Location Plan Appx 2 General Arrangement Drawing Appx 3 Statement of Reasons Appx 4 Schedule	Louise Fradd	16 December 2013 TRO
CABINET MEETING - 09 APRIL 2014, 6:30PM						
E2637 Highway Structural Maintenance Capital Programme for 2014/2015 <i>To approve the details within the Highway Structural Maintenance Programme for 2014/15 and develop the policies of both the Joint LTP and Asset Management Plan</i>	Cabinet	Councillor Caroline Roberts	Craig Jackson 01225 394269		Louise Fradd	6 March 2014 KEY

Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
<p>E2508 Leisure Strategy <i>The Council requires a Leisure Strategy to determine its investment and service delivery options for the next 25 years. This report is designed to clarify options available and provides recommendations to build the future leisure platform. The Strategy will be considered by the Economic and Community Development Policy Development and Scrutiny Panel on 22nd May 2014 and the Health and Wellbeing Board on 14th May 2014.</i></p>	<p>ECD PDS</p> <p>Cabinet</p> <p>HWB</p>	<p>Councillor David Dixon</p>	<p>Marc Higgins 01225 396423</p>	<p>Appx 1 Joint Health and Well-Being Strategy Appx 2 Joint Strategic Needs Assessment Appx 3 Physical Activity Needs Assessment Appx 4 Get Active Strategy Appx 5 Built Facilities Strategy</p>	<p>Louise Fradd</p>	<p>16 January 2013 KEY</p>
<p>E2620 Mendip Hills AONB Management Plan 2014-19 and Cotswolds AONB Management Plan 2013-18 <i>The two management Plans have been referred to Cabinet by the Mendip Hills Partnership and the Cotswolds Conservation Board respectively.</i></p>	<p>Cabinet</p>	<p>Councillor Tim Ball</p>	<p>Sue Murtagh, Mark Minkley 01225 477618</p>	<p>Appx 1 Mendip Hills AONB Management Plan 2014-19 Appx 2 Cotswolds AONB Management Plan 2013-2018</p>	<p>Louise Fradd</p>	<p>9 January 2014 KEY</p>

Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
<p>E2634 Procurement of new client data system for Children's Services <i>The existing IT contract ends in April 2015. Market developments mean that a new system would offer considerable advantages and efficiencies. The proposal seeks Cabinets agreement for a strategy to finance and procure a new system.</i></p>	Cabinet	Councillor Dine Romero	Richard Baldwin 01225 396289		Ashley Ayre	21 February 2014 KEY
<p>E2635 Schools Capital Programme 2014 -2017 <i>To set out priorities for the schools capital programme including projects to add pupil places and maintenance priorities</i></p>	Cabinet	Councillor Dine Romero	Chris Kavanagh 01225 395149		Ashley Ayre	28 February 2014 KEY
<p>E2636 Primary and Secondary School Organisation Plan 2013-2017 <i>The Plan outlines the current level of school provision, detailed pupil projections up to 2017 and outline pupil numbers up to 2029. Estimates of the number of places likely to be required and how and where these might be provided are also included</i></p>	Cabinet	Councillor Dine Romero	Helen Hoynes 01225 395169	Appx 1 School Org Plan 2013 - 2017 (incl Longer Term Place Planning within the Core Strategy Plan Period) Core Strategy History Strategic Housing Land Availability Assessment	Ashley Ayre	3 March 2014 KEY

Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
E2642 West of England Local Enterprise Partnership Strategic Economic Plan 2013-2030 <i>The LEP is required to submit its Strategic Economic Plan to government for assessment and is seeking the endorsement of the Council and the other UA's</i>	Cabinet	Councillor Ben Stevens	John Cox John Wilkinson 01225 396593	Appx 1 WoE LEP Strategic Economic Plan 2013-2013	Louise Fradd	11 March 2014 KEY
INDIVIDUAL CABINET MEMBER DECISIONS ANTICIPATED IN APRIL 2014						
E2623 Housing Services Charging Policy <i>This policy sets out the housing functions that are subject to charge. It explains how charges will be calculated and recovered.</i>	Cllr Tim Ball		Graham Sabourn 01225 477949	Appx 1 Housing Services Charging Policy	Louise Fradd	15 January 2014 KEY
E2644 Lease of Timber Drying Shed, Spring Gardens Road <i>Grant of lease at less than market value</i>	Cllr David Bellotti, Cllr Paul Crossley		Mike Dawson Irene Simms 01225 396093 01225 477006	Appx 1 Heads of Terms Appx 2 Review of Rent and works	Andrew Pate	12 March 2014 KEY
E2645 Lease of 4 Abbey Street <i>Grant of lease at less than market value</i>	Cllr David Bellotti, Cllr Paul Crossley		Mike Dawson Irene Simms 01225 396093 01225 477006		Andrew Pate	12 March 2014 KEY

Title Precis	Decision Making Body Lead Councillor	Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified	
CABINET MEETING - 14 MAY 2014, 6:30PM						
E2632 School Term and Holiday Dates 2015-16 <i>To agree the School Term and Holiday Dates for the 2015-16 Academic Year</i>	EYCY PDS Cabinet	Councillor Sally Davis Councillor Dine Romero	Kevin Amos 01225 395202	Appx 1 190-day consultation model Appx 2 195-day consultation model Appx 3 195-day model following consultation	Ashley Ayre	19 February 2014 KEY
E2643 Award of Contracts for Supported Bus Services <i>Contracts for certain supported bus services expire at the end of August 2014. Following a competitive tender award of replacement contracts is recommended.</i>	Cabinet	Councillor Caroline Roberts	Richard Smith 01225 477604	Exempt Appx 1 Schedule of Bids Received and recommended awards Appx 2 Schedule of Consultation Responses and Issues arising Appx 3 Schedule of consultation Responses regarding shopper services	Louise Fradd	11 March 2014 KEY
E2633 Heritage Services Business Plan 2014-2019 <i>The report seeks Cabinet approval for the first annual update of the Heritage Services Business Plan 2013-2018, and for the Fashion Museum Forward Plan required for Arts Council England Accreditation status</i>	Cabinet	Councillor Ben Stevens	Stephen Bird 01225 477750	Appx 1 Business Plan annexes Heritage Services Business Plan 2013-2018	Louise Fradd	21 February 2014 KEY
INDIVIDUAL CABINET MEMBER DECISIONS ANTICIPATED IN MAY 2014						
E2605 Zebra Crossing - North Road, Combe Down, Bath TRO <i>Whether to install a zebra crossing just east of the junction of North Road and Ralph Allen Drive</i>	Cllr Caroline Roberts		Andy Coles 01225 394208	Appx 1 Existing / Proposed Layout Appx 2 Informal Consultation Appx 3 Formal Consultation Appx 4 Equality Impact Assessment	Louise Fradd	6 November 2013 TRO

Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
<p>E2641 Proposed Zebra Crossing - Whiteway Road TRO <i>Whether to install a new zebra crossing north west of the junction of Whiteway Road and Padleigh Hill, Bath. A decision will only be required if objections are received by the due date.</i></p>	<p>Cllr Caroline Roberts</p>		<p>Andy Coles 01225 394208</p>	<p>Appx 1 Plan of Proposed Zebra Crossing, Whiteway Road Appx 2 Equality Impact Assessment Appx 3 Informal Consultation Report Appx 4 Formal Consultation Report</p>	<p>Louise Fradd</p>	<p>7 March 2014 TRO</p>
<p>E2627 Area 7 Radstock/Westfield 20mph TRO <i>Determination of Traffic Regulation Orders for 20mph speed limits within the Radstock/Westfield wards (Area 7) following statutory consultation</i></p>	<p>Cllr Caroline Roberts</p>		<p>Simon Thomas 01225 394260</p>	<p>Appx 1 Area plan Appx 2 Informal consultation responses Appx 3 Formal objections Appx 4 Equalities impact assessment E2345 20mph Speed Limit Implementation (Cabinet 11 April 2012)</p>	<p>Louise Fradd</p>	<p>18 February 2014 TRO</p>
<p>E2628 Area 10 Batheaston/Bathampton/Bathford Beckford Gardens 20mph TRO <i>Determination of Traffic Regulation Orders for 20mph speed limits within Batheaston/Bathampton/Bathford Beckford Gardens (Area 10) following statutory consultation</i></p>	<p>Cllr Caroline Roberts</p>		<p>Simon Thomas 01225 394260</p>	<p>Appx 1 Area plan Appx 2 Informal consultation responses Appx 3 Formal objections Appx 4 Equalities impact assessment E2345 20mph Speed Limit Implementation (Cabinet 11 April 2012)</p>	<p>Louise Fradd</p>	<p>18 February 2014 TRO</p>

Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
<p>E2629 Area 11 Odd Down/Combe Down 20mph TRO <i>Determination of Traffic Regulation Orders for 20mph speed limits within the Odd Down/Combe Down wards (Area 11) following statutory consultation</i></p>	<p>Cllr Caroline Roberts</p>		<p>Simon Thomas 01225 394260</p>	<p>Appx 1 Area plan Appx 2 Informal consultation responses Appx 3 Formal objections Appx 4 Equalities impact assessment E2345 20mph Speed Limit Implementation (Cabinet 11 April 2012)</p>	<p>Louise Fradd</p>	<p>18 February 2014 TRO</p>
<p>E2630 Area 12 Saltford 20mph TRO <i>Determination of Traffic Regulation Orders for 20mph speed limits within Saltford (Area 12) following statutory consultation</i></p>	<p>Cllr Caroline Roberts</p>		<p>Simon Thomas 01225 394260</p>	<p>Appx 1 Area plan Appx 2 Informal consultation responses Appx 3 Formal objections Appx 4 Equalities impact assessment E2345 20mph Speed Limit Implementation (Cabinet 11 April 2012)</p>	<p>Louise Fradd</p>	<p>18 February 2014 TRO</p>
<p>E2441 Terrace Walk Experimental Road Space Re-Arrangement Plan TRO <i>Change of highway layout in Terrace Walk and surrounding streets to cater for tourist coach relocation from Orange Grove to Terrace Walk. To be implemented on an experimental basis to understand how it will operate. Decision will only be required if there are objections to the Scheme.</i></p>	<p>Cllr Caroline Roberts, Cllr Paul Crossley</p>		<p>Simon Thomas 01225 394260</p>	<p>High St, Bath - Public Realm & Highway Improvement Scheme, TRO single member decision report</p>	<p>Louise Fradd</p>	<p>16 January 2013 TRO</p>

Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
E2622 Queen Square Cycle Link TRO <i>Whether to remove one parking space and replace it with a No Waiting At Any Time parking restriction as part of cycle path link from Queen Square to Queen's Parade, Bath</i>	Cllr Caroline Roberts, Cllr Paul Crossley		Andy Coles 01225 394208	Appx 1 Existing / Proposed Layout Appx 2 Equality Impact Assessment / Equality Analysis Appx 3 Informal Consultation Appx 4 Formal Consultation	Louise Fradd	15 January 2014 TRO
CABINET MEETING - 11 JUNE 2014, 6:30PM						
E2638 Community Infrastructure Levy Draft Charging Schedule <i>Cabinet to consider the CIL Draft Charging Schedule for public consultation</i>	Cabinet	Councillor Tim Ball	Simon De Beer Kaoru Jacques 01225 477616 01225 477288	Appx 1 Community Infrastructure Levy Draft Charging Schedule	Louise Fradd	6 March 2014 KEY
E2593 Re-structuring of the Early Years, Children's Centre and Early Help (0 - 11 years) Services 2014 - 2016 <i>Cabinet asked for an updated report to be will consider the matter under the discussion of the budget at its meeting on 12th February 2014.</i>	EYCY PDS Cabinet EYCY PDS Cabinet EYCY PDS Cabinet Cabinet	Councillor Dine Romero	Sara Willis Deborah Forward 01225 395023 01225 395305		Ashley Ayre	6 August 2013 KEY

Title Precis	Decision Making Body Lead Councillor	Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified	
CABINET MEETING - 16 JULY 2014, 6:30PM						
E2607 Advice and Information Strategy 2014-17 <i>The draft Advice & Information Strategy is being consulted on with members of the public, a wide range of agencies and service providers and was discussed at the Wellbeing Policy Development & Scrutiny Panel in January 2014. Cabinet at its meeting in February 2014 asked for a further report in July setting out the consultation responses and an updated draft policy for adoption.</i>	Wellbeing PDS Cabinet	Cllr Simon Allen	Ann Robins 01225396288		Ashley Ayre	29 November 2013 KEY
CABINET MEETING - 10 SEPTEMBER 2014, 6:30PM						
Items for this Agenda will be identified in due course						
CABINET MEETING - 12 NOVEMBER 2014, 6:30PM						
E2598 Review of the Council's Street Trading Policy and Conditions <i>This report considers a proposed revised policy and conditions for street trading following the introduction of new legislation and implementation of other Council policies</i>	Cabinet	Councillor David Dixon	Andrew Jones Alan Bartlett 01225 477557 01225 477536	Appx 1 Responses to Consultation and Officer Comments Appx 2 Proposed Policy and Conditions Local Government (Miscellaneous Provisions) Act 1982 Provision of Services Regulations 2009	Louise Fradd	10 October 2013 KEY

Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
E2639 Placemaking Plan options for public consultation <i>Cabinet to consider the Placemaking Plan options document for public consultation</i>	Cabinet	Councillor Tim Ball	Simon De Beer Richard Daone 01225 477616	Appx 1 Placemaking Plan options document B&NES Core Strategy Public consultation strategy	Louise Fradd	6 March 2014
E2640 Gypsies, Travellers & Travelling Showpersons Sites Allocations Plan <i>Agree the options for inclusion in the Gypsies, Travellers & Travelling Showpersons Sites Allocations Plan for public consultation</i>	Cabinet	Councillor Tim Ball	Simon De Beer Richard Daone 01225 477616	Appx 1 Gypsies, Travellers & Travelling Showpersons Sites Allocations Plan B&NES Core Strategy Public consultation strategy	Louise Fradd	6 March 2014

ITEMS PREVIOUSLY LISTED IN THE FORWARD PLAN BUT NOW WITHDRAWN

E2435 Housing Delivery Update	Reason for Withdrawal: <i>This item will now be progressed through the Housing Implementation Strategy, part of the National Planning Policy Framework, once the Core Strategy housing numbers have been confirmed, expected early summer 2014</i>
E2621 Cotswolds Area of Outstanding Beauty Management Plan 2013 - 2018	Reason for Withdrawal: <i>This item has been subsumed into item E2620 and will be considered under that item</i>
E2614 Silver Street Toucan Crossing, Midsomer Norton TRO	Reason for Withdrawal: <i>No objections were received by the advertised date so the proposals will be implemented without the need for a Cabinet decision</i>

The Forward Plan is administered by **DEMOCRATIC SERVICES**: Col Spring 01225 394942 Democratic_Services@bathnes.gov.uk